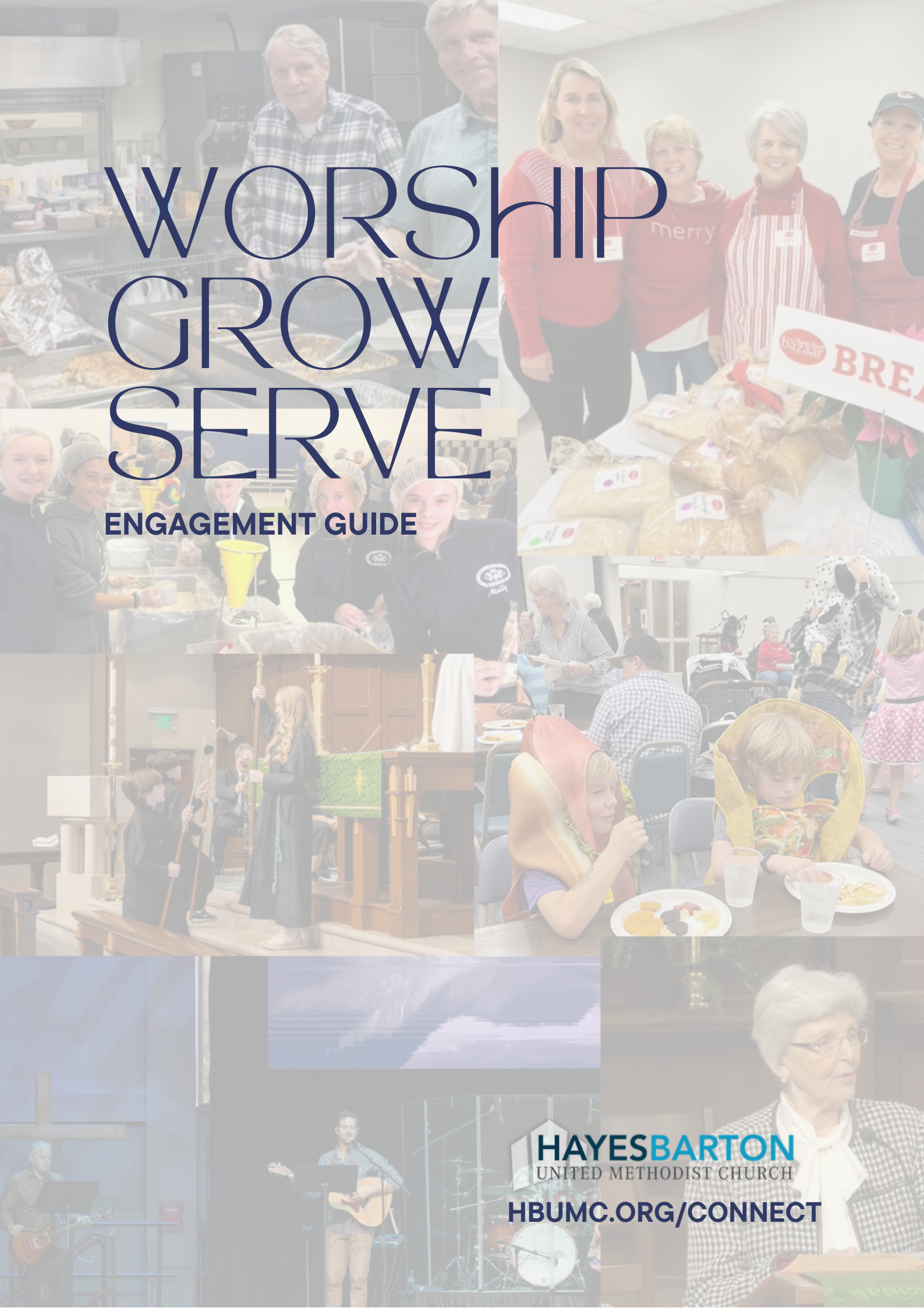


# WORSHIP GROW SERVE

ENGAGEMENT GUIDE



**HAYESBARTON**  
UNITED METHODIST CHURCH

[HBUMC.ORG/CONNECT](http://HBUMC.ORG/CONNECT)



# Worship · Grow · Serve

Hayes Barton United Methodist Church exists so that all of God's people can come alive in God's kingdom. We believe that this coming alive happens when we participate with God in these ways: through **worshipping** God, **growing in our understanding** of God, and **servicing** God through our neighbors and here in our community.

Participating with God in these areas, we believe, *draws us deeper into God's love, makes us more like Jesus Christ, and helps us to come alive in God's kingdom.*

We believe that all of these activities can help us to participate in our three-fold calling. Worshiping on Sunday morning can also help us to grow and gives us opportunities to serve. The same is true of a finance meeting: we worship the God who gives us gracious gifts, we grow in our understanding of this God, and we serve our community. These three ways of connecting with God always weave together.

The pandemic has, in many ways, upended our rhythms and our habits. **All of us are re-learning how to connect with God and one another.** Our hope is that this guide will help to walk you toward that re-learning.

If you have not yet found a place to engage, we encourage you to **worship regularly, and to find one place to grow and one place to serve.** If you need help in discerning where your gifts and interests might best intersect at Hayes Barton UMC, please reach out to Amy Piland (apiland@hbumc.org), or one of our pastors:

David Beam: dbeam@hbumc.org

Molly White: mwhite@hbumc.org

Laura Fine Ledford: lfineledford@hbumc.org

Matt Ashburn: mashburn@hbumc.org

or **call the church** at 919-832-6435.

**We look forward to seeing the ways that you will come alive in God's presence and God's kingdom!**

# WORSHIP MINISTRIES

## ...praising our Creator

Please contact Pastor Laura Fine Ledford, [lfineledford@hbumc.org](mailto:lfineledford@hbumc.org) or Mike Trexler, [mtrexler@hbumc.org](mailto:mtrexler@hbumc.org) for more information or to sign up.

### **Altar Guild Team**

This team helps us to worship well by preparing the Sanctuary on Sunday mornings. There are several “behind the scenes” tasks that this ministry performs including changing paraments to corresponding with our liturgical calendar, and polishing silver collection plates. Participation is open to all.

### **Ushers for Traditional and Contemporary Services**

Ushers help visitors and members alike find seating, distribute bulletins, and welcome visitors to the service. Ushers are needed for all Sunday services, as well as for special services. Ushers are placed on teams serving 2 months each year. Participation is open to all.

### **Acolytes and Crucifer Ministry**

Adult coordinators are needed to schedule, guide and train the youth of the church for this ministry. Acolytes and crucifers process and recess with the light of Christ and the processional cross for all traditional worship services. All 5th-12th graders are invited to participate in this ministry.

### **Communion Stewards & Servers**

Communion stewards purchase bread and juice and prepare them for Communion services (weekly at 8:30 service and monthly on the first Sunday in LightHouse and the 11 am services). Two stewards prepare and clean up from Communion and are assigned no more than two times per year.

Servers offer the bread and cup when Communion is offered (weekly at 8:30, first Sunday of each month at LightHouse and 11 am services, along with other special services like Christmas Eve).

### **Altar Guild Flowers**

This team is responsible for coordinating the calendar for altar flowers in the Sanctuary each Sunday. Team members communicate with those who would like to donate altar flowers for a particular Sunday, asking questions related to colors and flower choice, and share this information with the florist. Participation is open to all.

### **Seasonal Décor**

This team prepares the worship spaces for the seasons of Advent/Christmas and Lent/Easter by way of decorating, and ordering flowers & wreaths.

### ***Other Worship Ministries***

#### **Wedding Coordinators**

This team of volunteers works with families as they prepare to celebrate holy matrimony at Hayes Barton UMC. Wedding Coordinators work directly with the family to ensure all needs are met and the pastors and other leaders understand the desires of the wedding party.

#### **Bereavement Team**

Volunteers serve by offering hospitality during funeral services. This includes setting up the Sanctuary and other spaces, greeting and ushering, and generally creating a warm space for family and friends as they gather to grieve and worship.

## ***Worship Music***

### **Chancel Choir**

This choir supports the 8:30am and 11:00am Sunday morning traditional worship services. The group is a mixed SATB choir that sings a challenging repertoire from the traditional classics to spirituals. The chancel choir leads special musical services throughout the liturgical year.

### **Sanctuary Handbells**

Using a five-octave set of handbells, the Sanctuary Handbells ring in worship at various times throughout the year.

### **Children's Choirs**

There are three children's choirs organized by age for children ages 4 years old thru 5th grade. This is a special way for children to worship God through song. Adult leaders are also needed to help teach alongside the staff coordinator.

### **Musician/Instrumentalist**

Musicians are needed on a part-time basis as accompanists or soloists for special services and events, occasionally throughout the year.

### **Lighthouse Band**

This band provides music during the Lighthouse Service. Auditions are required. Blair Holland, Staff Contact: [bholland@hbumc.org](mailto:bholland@hbumc.org)

## ***Worship Technology Support***

### **ProPresenter Team**

Design and run ProPresenter video layouts for Lighthouse Service on Sunday morning, as well as other special events throughout the year.

### **Video/Live-Stream Team**

Camera operation for live-streaming of weekly traditional and LightHouse worship services.

### **Audio Engineer for Lighthouse Service**

Operate the soundboard for weekly Lighthouse Services and other special events requiring audio reinforcement.

### **Production Teams - Costume Designers, Set Designers, Props**

Provide hands-on support for any special productions or programs planned throughout the year. Examples of prior productions include Joseph and the Amazing Technicolor Dreamcoat, Children of Eden, Madrigal Dinners, Lord, Is It I?, etc.

# FORMATION MINISTRIES

...growing in love with God

Please contact Pastor Molly White, [mwhite@hbumc.org](mailto:mwhite@hbumc.org)  
and Student and Children & Family staff (below) for more information or to sign up.

## **Formation Ministry Team**

Members of this team prayerfully discern God's will for formational & educational programming of the Hayes Barton UMC congregation. The team engages in long-range planning, visioning and strategy.

## **Adult Sunday School Classes**

Hundreds of congregation members and guests participate in one our unique Sunday School classes on Sunday mornings. Classes are available in a variety of interests and formats for different ages and stages of life.

## **Starnes Class**

This Sunday morning ministry embraces differently-abled adults and shares the love of Christ through hymns, bible lessons and support.

Mary June Jones, Team Leader

## **Small Group Bible and Book Studies**

These studies offer small groups a powerfully transforming experience in spiritual formation by exploring classic spiritual practices, and inviting participants to develop daily patterns that open their lives to a deepening relationship with God and one another.

## **Small Groups and Covenant Groups**

These groups offer members deep connection with one another and accountability for our Christian journey.

## **Library/Resource Team**

Volunteers organize books and resource materials for the Hayes Barton UMC Library which provides a wide range of spiritual materials for loan.

Dawn Cummings, Librarian

## **Retreat Leadership Team**

This team works together to help plan and implement retreats for the congregation.

### **Student Ministries**

Please contact Rachel Carter, Director of Youth Education, [rcarter@hbumc.org](mailto:rcarter@hbumc.org) or  
Chris Varnson, Associate Director of Youth Ministries, [cvarnson@hbumc.org](mailto:cvarnson@hbumc.org)

### **Youth Ministry Support Team**

This team focuses on planning and strategy related to the education and spiritual development of Hayes Barton UMC youth. Members serve 3 years and meet on an as needed basis.

### **JOY Class**

The JOY Class is our Sunday School program for students in grades 6 – 12th.  
Adult leaders are needed to teach and facilitate Sunday School breakouts.

### **United Methodist Youth Fellowship**

The United Methodist Youth Fellowship at Hayes Barton seeks to shape a Christ-centered ministry in which the youth of our church and community may participate. With the understanding that the Church is the body of Christ at work in the world, we hope to bring young persons to a new encounter with Jesus Christ, through a ministry of sharing and caring. Adults are needed to serve as UMYF leaders to lead small groups & provide support to the Youth Directors. UMYF meets on Sunday evenings September – May.

### **Confirmation at Hayes Barton UMC**

All students 8th grade or older are invited and encouraged to explore their faith commitment through Confirmation. Adults are needed to serve as mentors to the Confirmands during the confirmation course. Confirmation mentors meet with their assigned confirmand 4 times during January-March.

### **Youth Mission Projects**

Volunteer as an adult to participate in youth mission projects both locally, nationally, and internationally. There are opportunities to serve in varying capacities.

### **Youth Small Group Leaders**

Volunteer to help weekly with small groups that focus on various topics and interests for our middle and high school youth.

### **Scholarship Selection Team**

This team reviews applications and awards scholarships to High School graduating seniors. Members serve 3 years and meet on an as needed basis.

### **Freshman Friends**

Adults in this ministry “adopt” youth from our church that are entering their first year of college. They provide notes and care-packages to the youth as a means of letting them know they are still cared for by their church family.



### **Children & Family Ministries**

Please contact Jami Britt Noble, Director of Children and Family Ministries, [jbrittnoble@hbumc.org](mailto:jbrittnoble@hbumc.org) or Karen Skaggs, Assistant Director of Children and Family Ministries, [kskaggs@hbumc.org](mailto:kskaggs@hbumc.org)

### **Children & Family Ministry Team**

Members of this ministry team prayerfully discern God's will for formational & educational programming for our youngest members and their families. This ministry team focuses on creatively planning intentional children and family fellowship opportunities that promote the cultivation and growth of spiritual disciplines. Children and Family Ministry opportunities for engagement take place all through the week, but primarily on Sunday mornings, Wednesday nights (in the Fall & Spring), and Friday nights.

### **Children's Wednesday Night Activities**

Children 4yrs old/Kindergarten & Elementary 1st-5th grade meet on Wednesday nights for various activities and time learning about God.

### **Extended Session Team**

Be a part of the rotating team that coordinates and supports the volunteer parents who provide childcare and activities for preschool aged children during the 11:00 worship service. This team contacts the parents that have signed up for Extended Session and coordinates the church provided snacks.

### **Preschool Sunday School**

All children ages 2 - 5 are encouraged to participate in our Sunday School program. Classes are organized by age. Teachers are needed to lead the Sunday School classes on Sunday mornings from 9:45 – 10:45am for our preschool children. Curriculum and training is provided. Rotation depends on the number of teachers available per class.

### **Elementary Sunday School**

All children in grades 1st – 5th are encouraged to participate in our Sunday School program. Classes are organized by grade. Teachers are needed to lead the Sunday School classes on Sunday mornings from 9:45 – 10:45am for our elementary school children. Curriculum and training are provided. Rotation depends on the number of teachers available per class.

### **Vacation Bible School Leadership Team**

Be a part of the team that organizes and plans all aspects of our annual week-long Vacation Bible School. Volunteers are needed in many capacities to carry-out the activities of Vacation Bible School for one week during the summer.

# OUTREACH MINISTRIES

...loving our neighbors well

Please contact Pastor Matt Ashburn, [mashburn@hbumc.org](mailto:mashburn@hbumc.org) for more information or to sign up.

## ***Local Missions***

**Being Boaz:** A team of 40+ church members who respond to local needs as they arise. Currently serving in partnership with the Wilson Temple Food Pantry, Southeast Raleigh Elementary School, Welcome House, cleaning bucket projects, and more!

**Family Promise:** Hayes Barton responds to the needs of homeless families in Wake County through its support of Family Promise. Families are housed in apartments and Hayes Barton IMC assists with financial gifts and catered meals.

**Welcome House:** A local organization that helps international refugees as they transition to life in the United States. We partner with Welcome House to provide furnished housing and stocked kitchens for these families.

**Wee Care:** Housed at Hayes Barton, Wee Care is a high-quality preschool experience offered free of charge for economically and socially at-risk children. Church members assist with fundraising, providing meals, serving as chaperones, helping to sponsor special events and with fundraising.

**Parkview Manor:** Through Secret Pals and the neighborhood food network, Hayes Barton provides assistance and human interaction to residents of Parkview Manor, a retirement community for financially at-risk seniors.

**Meals on Wheels:** Since 1974, Meals on Wheels has been providing nutritious meals for homebound elderly persons and the disabled to improve health, reduce isolation, and prevent institutionalization. We support this ministry by delivering meals and helping at the MOW center.

**Helen Wright Center:** Once a month, Hayes Barton provides a meal for the women staying at the Helen Wright Center. Sunday School classes and UMW Circles rotate the responsibility.

**Neighbor to Neighbor – Seeds of Hope:** This organization provides opportunities to serve Latino families in our community. Hayes Barton members assist with Bible studies, tutoring, and social activities for the children.

## ***Disaster Response***

**On the Ground Response:** Hayes Barton UMC supports those who have been impacted by natural and other disasters by sending trained teams to impacted areas to provide a caring presence during the aftermath of disasters and the subsequent recovery period.

**Cleaning Buckets:** Several times throughout the year HBUMC organizes collection drives and packing events to assemble cleaning buckets used in disaster recovery efforts.

## ***International Missions***

**Hearts & Hands for Haiti:** Each year Hayes Barton UMC sponsors several school children through Hearts and Hands for Haiti. A sponsorship provides nutrition, shelter, clothing, education, and health care for a child.

**Rise Against Hunger:** Through financial support and meal-packing events, Hayes Barton UMC helps fight hunger around the world.

**ZOE (aka ZOE Empowers):** Through a wholistic empowerment model, ZOE helps persons break out of their cycle of poverty. HBUMC has partnered with ZOE from its beginning.

## ***Annual Mission Projects***

**Scattered to Serve:** In the spring Hayes Barton UMC organizes multiple service opportunities on multiple different days for members to serve local organizations and agencies. Throughout those weeks, HBUMC scatters more than 500 individuals into the community to serve, spreading love throughout our community.

**Thanksgiving Food Boxes:** each November Hayes Barton prepares and delivers boxes of food for approximately 300 families in our community.

**Church Mission Teams:** Hayes Barton has a long history of supporting local, domestic, and global and youth mission teams.

## SUPPORT MINISTRIES

...loving one another well

Please contact Pastor Matt Ashburn, mashburn@hbumc.org, Pastor Laura Fine Ledford, lfinedford@hbumc.org, or Becky Balentine, bbalentine1025@gmail.com for more information or to sign up.

### **Stephen Ministry**

Stephen Ministry offers Christ's love and care to individuals experiencing difficult or troubling times. Stephen Ministers are caring and sharing Christian friends who desire to walk beside you when you are hurting, who will really listen, offer resources and referrals if needed, and pray with you and for you. 50 hours worth of training is required.

### **Patient Advocate Program**

Our patient advocate program aims to bring educational opportunities concerning health and wellness to our congregation and community so we can be well in all seasons of life. Our team of patient advocates also accompany/drive church members to doctor's visits or outpatient procedures.

### **Eucharistic Ministers**

Eucharistic ministers help to extend the Communion table, by taking consecrated elements to those who are unable to attend worship on Sunday mornings. These servants will also engage in conversation with those whom they visit, offering a connection to the HBUMC community.

### **Prayer Partners for Pastors and Staff**

Church members are paired with one of the pastors or a staff member to provide prayer support and encouragement throughout the year.

### **Prayer Shawl Ministry**

Knitters and crocheters create prayer shawls, lap robes and other knitted and crocheted items, for anyone in need of comfort, care, and collective prayers. This team also meets in person on occasion for fellowship as they knit/crochet.

FELLOWSHIP MINISTRIES  
...connecting with our church family

Staff contact: Pastor Molly White, [mwhite@hbumc.org](mailto:mwhite@hbumc.org)

**Kitchen Ministry Team**

Help with various preparations for Wednesday evenings meal. Reservation volunteers, Check-in volunteers, cooking assistants, food prep helpers, and cleanup help is needed on an ongoing and regular basis. Volunteers needed on any Tuesday and Wednesday and as needed for Special Events.

**United Methodist Women (UMW) Leadership Team**

Promote and share ideas to support the Circles, the reading program, and the annual UMW's Humble Heart Bazaar.

**UMW Circles**

Join one of 14 Circles, made up of all ages of women, which meet monthly for fellowship, mission projects, book studies, and spiritual development. Their annual fundraiser, the UMW Bazaar, takes place in November. Proceeds go toward grants given to local ministries focusing on women and children.

**United Methodist Men (UMM)**

The Hayes Barton United Methodist Men are organized around a dinner meeting held on the first Tuesday of each month at 6:30 PM, followed by a program. They also organize service projects throughout the year to benefit the church and community.

**A Few Good Men Breakfast Ministry**

Join the men of HBUMC every Tuesday morning over a bowl of cereal to enjoy a devotion and time for fellowship. 7:00am in Fellowship Hall.

**Men's Professional Breakfast**

Join the professional men of HBUMC on the 3rd Thursday of every month at 7:00am in the Fellowship Hall for a devotion and fellowship over coffee and breakfast.

Michael Highsmith, Team Leader

# ADMINISTRATION MINISTRIES

## ...finding God in the details

Staff contacts: Tim Price, [tprice@hbumc.org](mailto:tprice@hbumc.org) and Amy Piland, [apiland@hbumc.org](mailto:apiland@hbumc.org)

### **Church Council**

This is the governing and policy setting body of the church. Members that participate on the Church Council are responsible for the overall goal-setting and visioning of the church, as well as holding each area of ministry accountable to our Mission, Vision, Values, and Strategic Objectives. Members serve 3 years. The Council meets 6 times per year during the months of January, March, May, August, and October, plus Charge Conference in November.

### **Board of Trustees**

Supervises, provides oversight, and care of all property owned by the church and of all property and equipment acquired directly by the church or any connected organization. Annually reviews the adequacy of the property, liability, and crime insurance coverage on church owned property, buildings, and equipment, as well as the adequacy of personnel insurance. Members serve 3 years and meetings occur on the 2nd Tuesday of January, March, May, July, September & November.

### **Finance Team**

The Finance team ensures adequate provision for the financial needs of the church, monitors the budget on a monthly basis, prepares the budget for each fiscal year, and recommends an annual budget for approval to the Charge Conference. Members serve 3 years, and meetings occur on the 3rd Tuesday in the months of January, March, May, July, September and November.

### **Permanent Endowment Team**

This team receives, administers, and invests bequests, trusts, and trust funds of the church in conformity with state and federal laws. Members serve 3 years, and meetings occur on a quarterly basis on the 2nd Tuesday of February, May, August, and November.

### **Stewardship Leadership**

This opportunity includes being part of plans to implement the annual Stewardship Campaign, as well as working to encourage congregational giving. Volunteers work closely with the Finance Team and Lay Involvement Team to organize a comprehensive campaign that involves all aspects of giving: prayers, presence, gifts, service, and witness.

### **Staff Parish Relations Team**

This ministry team plans for the personnel needs of the church, seeking to ensure that the mission, vision and values of the church are supported. Additionally, they make recommendations regarding pastor appointments, salary, the hiring of staff, and establishing new church positions. Members serve 3 years and meet monthly on the third Thursday.

### **Parsonage Team**

Oversees the maintenance and general concerns related to the parsonage including needed repairs, interior updates and aesthetics. Members serve 3 years, and meetings occur on an as-needed basis.

### **HBUMP Week Day Preschool Board Team**

Provides oversight for the Hayes Barton UMC Preschool Program including building and classroom requirements, staffing needs, tuition and curriculum, and ensures compliance with state and federal regulations. Members serve 3 years, and meetings occur on the 4th Monday in January, March, September and November.

### **Receptionist/Office Volunteer**

Weekday volunteers are needed as receptionists to answer telephones, hand out information, answer questions, and provide directions for members and visitors to our church. Volunteers serve 4 hour shifts. Office volunteers may also complete behind the scenes tasks, such as data entry, communication, and other administrative functions.

### **Safe Sanctuaries Team**

This team works together to ensure that children, youth and vulnerable adults are loved well and safely cared for while on our campus and/or participating in Hayes Barton UMC sponsored activities. Meets on an as needed basis.

### **Lay Leadership Team**

This team develops a system for members to connect within the church and foster relationships among members. They help church members to identify, develop and use their spiritual gifts in service to God's callings in their lives. The Lay Leadership team oversees the official nominations process for discipline-required positions. Members serve a 3-year term and meetings occur 3-4 times per year in the months of May, August and October.

Our church has a rich and interesting digital life, too! Be sure and **visit our website** regularly for information and opportunities.

[hbumc.org/staff](http://hbumc.org/staff) for a staff listing

[hbumc.org/signups](http://hbumc.org/signups) to register for events, studies, and opportunities

[hbumc.org/live](http://hbumc.org/live) to watch services, studies, and memorial services

[hbumc.org/forms](http://hbumc.org/forms) for facility use and other forms

[hbumc.org](http://hbumc.org) for updates and the church calendar

[hbumc.org/children](http://hbumc.org/children) for our Children and Family Ministry opportunities

[hbumc.org/support](http://hbumc.org/support) for Stephen Ministry and other support options

[hbumc.org/outreach](http://hbumc.org/outreach) for service opportunities

[hbumc.org/formation](http://hbumc.org/formation) for Sunday School and Bible/book studies information

[hbumcyouth.com](http://hbumcyouth.com) for Student Ministry calendar, updates, and signups

And be sure to follow us on **social media** for photos, videos, and important announcements!



Worship  
Grow  
Serve

