

Hayes Barton UMC
Facility Use Fee Schedule for Outside Groups

1. Purpose: Establish the fee schedule for the use of Fellowship Hall and Holroyd Hall.
2. Scope: The total fee payable will be entered into the Usage Fee addendum in the Facility Use Agreement required from each outside group.
3. Exclusion: This usage fee schedule does not apply to Weddings or Receptions.
4. Reduction or Waiver: Usage fees may be reduced or waived with the advance consent of the Board of Trustees upon recommendation of either the Senior or Associate Pastor. Any approved specific fee reduction or waiver does not alter this schedule.
5. Fellowship Hall Fee Schedule:
 - a. **\$150** (1 section w/tables and chairs)
 - b. **\$300** (2 sections w/tables and chairs)
 - c. **\$450** (3 sections w/tables and chairs)
 - d. **\$150** surcharge for set-up, clean-up, or overtime per the Building Superintendent.
6. Holroyd Hall Fee Schedule: Non-gymnasium use with protective carpet mats installed:
 - a. **\$450** (empty room)
 - b. **\$700** (w/tables and chairs)
 - c. **\$150** surcharge for set-up, clean-up, or overtime per the Building Superintendent.
7. Holroyd Hall Fee Schedule: Gymnasium use with protective carpet mats removed:
 - a. **\$50/hour** (gym only)
 - b. **Up to \$150** surcharge for set-up, clean-up, or overtime per the Building Superintendent.
8. Meeting Room Fee Schedule: Classrooms and conference rooms for small groups:
 - a. **\$50 per room per day** (w/tables and chairs)
 - b. **\$50** surcharge for set-up clean-up or overtime per the Building Superintendent.
9. Payment Terms: Specified in the Facility Use Agreement.

Effective Date: This fee schedule remains effective as of the date below until replaced by an updated version issued by the Board of Trustees.

Effective 29-March-2017

v2.0_29-Mar-2017